

# Student Disciplinary Policy

**Anti-social behaviour**

**Smoking**

**Damage**

**Fire safety**

**Drugs/illegal substances**

**Other**



## Anti-social behaviour

Anti-social behaviour			
	First offence	Second offence	Third offence
<b>Noise nuisance</b>	Advisory notice. ResHack issued and ReConnect invite.	Online investigation meeting. Warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	In person investigation meeting. Last warning. Scale of £50-£100 fine (no reduction available).
<b>Indoor ball games/cycling/road signs/shopping trolley etc</b>	Advisory notice. ResHack issued and ReConnect invite.	Online investigation meeting. Warning letter issued. £50 fine (ReThink attendance reduces by 50%*).	Last warning. £50 fine (no reduction available).
<b>Abusive, aggressive, intimidating behaviour</b>	In person investigation meeting. Warning letter issued. £100-£300 fine (ReThink attendance reduces fine by 50%*).	In person investigation meeting. Last warning. £100-£300 fine (no reduction available).	Referral to Student Experience Manager and/or Registry and Education Services.
<b>Urinating/exposure</b>	Online investigation meeting. Warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	Last warning. £50 fine (no reduction available).	Referral to Student Experience Manager and/or Registry and Education Services.
<b>Other</b>	Severity dependent - Sanction open to reflect seriousness of offence.	Severity dependent - Sanction open to reflect seriousness of offence.	Severity dependent - Sanction open to reflect seriousness of offence.

## Smoking

Smoking (irrelevant of substance)			
	First offence	Second offence	Third offence

<b>Smoking/vaping</b>	Online investigation meeting. ResHack and warning letter issued. £100 fine (ReThink attendance reduces fine by 50%*).	In person investigation meeting. Last warning issued. £100 fine (no reduction available).	Referral to Registry and Education Services.
<b>Use of candles / incense sticks or anything with a naked flame in room / communal areas (full flat face fine for use in communal areas if student is unidentifiable).</b>	Online investigation meeting and ResHack issued. £100 fine (ReThink attendance reduces fine by 50%*).	Warning letter issued. £100 fine (no reduction available).	Second warning letter issued. £100 fine (no reduction available).

## Damage

Damage			
	First offence	Second offence	Third offence
<b>Malicious damage in the form of anti-social behaviour</b>	<p>If a damage is perceived as non-accidental/malicious, it is reported from Residences to the Behaviour Team with evidence and a damage charge for investigation.</p> <p>If the outcome is that the damage is accidental/non-malicious, or has insufficient evidence, the charge stays with the Residences team to claim with finance, should they choose to pursue.</p> <p>For malicious damage, an in person meeting will take place, and a warning will be issued. You will be issued the full cost of the repair (provided by Residences, included in claim from SBT as a combined charge and fine). Plus £50 fine (for damages costing &gt;£50 and &lt;£100) or £100 for damages &gt;£100 (reduced by 50% if attend ReThink*).</p> <p>A ReThink does not half the charge issued from Residences, just the fine issued by Behaviour Team.</p>	<p>In-person Meeting. Second warning letter. Full damages cost + £50 fine (for damages costing &lt;£100) or £100 fine for damages &gt;£100 (no reduction available).</p>	<p>Referral to Registry and Education Services.</p>

## Fire alarm activations

Fire alarm activations			
	First offence	Second offence	Third offence
<b>Fire alarm activations with wedged door</b>	Online investigation meeting. ResHack and warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	Last warning issued. £50 fine (no reduction available).	Referral to Student Experience Manager and/or Registry and Education Services.
<b>Unattended cooking</b>	Online investigation meeting. ResHack and warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	Last warning issued. £50 fine (no reduction available).	Referral to Student Experience Manager and/or Registry and Education Services.
<b>Attended cooking</b>	Advisory notice. ResHack issued and ReConnect invite.	Minor 2: Including an invite to ReThink.	Minor 3: £30 charge.
<b>Aerosol/Steam/hair dryer etc.</b>	Advisory notice. ResHack issued and ReConnect invite.	Minor 2: Including an Invitation to a ReThink.	Minor 3: £30 charge.

## Fire safety

Fire safety			
	First offence	Second offence	Third offence
<b>Failure to evacuate - Fire drill</b>	Online investigation meeting. Warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	N/A	N/A
<b>Failure to evacuate - general</b>	Advisory notice. ResHack issued and ReConnect invite.	Online investigation meeting. Warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	Last warning. £50 fine (no reduction available).

<b>Interfering or tampering with health and safety equipment e.g., break glass covers, removal/setting of fire extinguishers /removal of signs, tampering with stove guards / door screamers / window restrictors / door wedging</b>	Online investigation meeting. Warning letter issued. £100 fine (ReThink attendance reduces fine by 50%*).	In person investigation meeting. Last warning issued. £100 fine (no reduction available).	Referral to Student Experience Manager and/or Registry and Education Services.
<b>Covering / interfering with smoke head / heat detector (bedroom) / door screamers</b>	Online investigation meeting. Warning letter issued. £300 fine (ReThink attendance reduces fine by 50%* ). Ongoingly, we will spot check flats who have been reported for fire head detector tampering.	In person investigation meeting. Last warning issued. £300 fine (no reduction available). Ongoingly, we will spot check flats who have been reported for fire head detector tampering.	Referral to Registry and Education Services. Ongoingly, we will spot check flats who have been reported for fire head detector tampering.
<b>Covering / Interfering with smoke head / heat detector (communal area) - student identified.</b>	Online investigation meeting. Warning letter issued. £300 fine (ReThink attendance reduces fine by 50%* ). Ongoingly, we will spot check flats who have been reported for fire head detector tampering.	In person investigation meeting. Last warning issued. £300 fine (no reduction available). Ongoingly, we will spot check flats who have been reported for fire head detector tampering.	Referral to Registry and Education Services. Ongoingly, we will spot check flats who have been reported for fire head detector tampering.

<b>Covering / Interfering with smoke head / heat detector (communal area) - student unidentified</b>	Online investigation meeting with full flat attendance required. Warning letter issued. £300 fine per person unless they can provide evidence that they were not there. (ReThink attendance reduces fine by 50%*). Ongoing, we will spot check flats who have been reported for fire head detector tampering.	In person investigation meeting with full flat attendance required. Last warning issued. £300 fine unless they can provide evidence that they were not there (no reduction available). Ongoing, we will spot check flats who have been reported for fire head detector tampering.	Referral to Registry and Education Services. Ongoing, we will spot check flats who have been reported for fire head detector tampering.
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## Drugs/illegal substances

Drugs/illegal substances			
	First offence	Second offence	Third offence
<b>Possession of illegal substances for personal use: including paraphernalia, psychoactive substances and illegal substances</b>	In person investigation meeting. Compulsory attendance to a ReThink session. Referral to SHWB. Signposting to NUSU. Issued with advisory notice.	In person investigation meeting. Warning issued. £100 fine unless proof they are actively engaging in a rehabilitation programme / in communications with Student Health and Wellbeing.	Referral to Registry and Education Services and Student Health and Wellbeing Services.
<b>Supplying and/or dealing</b>	Contact Police. Referral to Registry and Education Services.	N/A	N/A

## Other

Other			
	First offence	Second offence	Third offence

<b>Unauthorised access</b>	Online investigation meeting. Warning letter issued. £50 fine (ReThink attendance reduces fine by 50%*).	Full investigation and full fine issued.	Referral to Registry and Education Services.
<b>Extreme mess reports</b>	Advisory notice and ResHack issued. ReConnect invite.	Advisory notice issued and invitation to attend ReThink (fire safety).	Advisory notice. Regular visits from Residences team.
<b>Non-attendance to meetings with Student Behaviour Team</b>	A decision will be made in your absence, and failure to attend will result in immediate escalation to second offence. No option to reduce fine with a ReThink.	Escalation to third offence and £30 charge.	Referral to Registry and Education Services and £30 charge.
<b>Several ongoing breaches</b>	Sliding scale variant depending on severity. Look at each case on a case-by-case basis. With support from Registry and Education Services where required.	Sliding scale variant depending on severity. Look at each case on a case-by-case basis. With support from Registry and Education Services where required. Additional breaches can be suspended at the time of the 1st offence and enforced on the 2nd offence onwards.	Sliding scale variant depending on severity. Look at each case on a case-by-case basis. With support from Registry and Education Services where required. Additional breaches can be suspended at the time of the 1st offence and enforced on the 2 <sup>nd</sup> and 3 <sup>rd</sup> offence onwards.
<b>Breached the confiscation policy</b>	Advisory notice, invitation to a ReConnect and ResHack poster issued.	Second advisory notice, invitation to a ReThink (fire safety).	Final advisory notice and spot checks from Accommodation thereon.

**Please note:** \*Where ReThinks are referenced, attendance to a ReThink and passing the quiz with >70% correct answers reduce the fine by 50%\*.